



West Bengal State Electricity Distribution Company Limited

(A Government of West Bengal Enterprise)

Estate Management Department

Vidyut Bhavan (3rd Floor, A-Block), Salt Lake, Kolkata-700091

CIN: U40109WB2007SGC113473

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NOTICE INVITING E-TENDER

NIT No.: WBSEDCL / CE / EMD / 2024-25 / e-tender / 13

Date: 12.11.2024

The Chief Engineer, Estate Management Department invites e-tenders for the following work:

Name of Work	Helpdesk for conducting online tenders and related official activities at Estate Management Dept., WBSEDCL, Vidyut Bhavan for 2 (two) years
Estimated cost	Rs. 2,72,367/- (Rupees two lakh seventy two thousand three hundred sixty seven only)
Earnest Money	Rs. 5,500/- (Rupees five thousand five hundred only)
Completion Time	2 (two) years

Terms & Conditions

1. Techno-Commercial Requirements of the Bidder (Must Conditions):

The intended bidder must have:-

- 1) Valid PAN, GSTIN, PTPC, GST return for last 24 months.
 - 2) Successfully completed similar work(s) of providing online services to Govt./ reputed private offices during the last 7 (seven) years, having executed value of at least of Rs. 1.36 lakh (excluding GST) in a single contract.
 - 3) Working capital in the year preceding the year of bid submission not less than Rs. 82,000/- (to be judged by adding available credit facility & working capital together, in case documents certifying credit facility from a scheduled Bank is submitted).
 - 4) Average annual turnover during last 3 (three) years not less than Rs. 82,000/-.
2. Necessary documents as specified in IB.5 of this bid document shall have to be uploaded with the bid for substantiating the eligibility criteria as above.
 3. For e-filling of bids, intending bidder shall download bid documents from the website: <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Both Techno-commercial Bid and Price Bid are to be submitted concurrently, duly digitally signed, in the same website within time schedule given below.
 4. Earnest Money Deposit shall be mandatorily deposited online through the website <https://wbtenders.gov.in> via Net-banking via Payment Gateway or RTGS/NEFT Payment. There is no option for offline submission of EMD through DD/Pay order/Banker's cheque etc. or BG. There is no tender cost for this tender.
 5. GST is not included in the estimated cost and shall not be considered in the quoted rate of the bidders. It shall be payable extra as per prevailing rules. 1% labour cess under BOCWWC Act 1996 shall be deducted from the contractor's bills. It shall not be paid extra and shall have to be included in the quoted rate of the bidders.

P.T.O.

6. WBSEDCL doesn't bind itself to accept the lowest bid and reserves the right to reject any or all the bids or part thereof and also the right to split the work at its discretion without assigning any reason whatsoever.

7. Date and Time Schedule for e-tendering:

Sl. No.	Particulars	Date & Time
		12.11.2024
1	Uploading of NIT & other Documents (Online) (Publishing Date)	25.11.2024 from 9.00 a.m.
2	Documents downloading starting (Online)	2.12.2024 at 11.00 a.m.
3	Pre-bid meeting (Offline)	5.12.2024 from 9.00 a.m.
4	Bid submission starting (Online)	18.12.2024 upto 11.00 a.m.
5	Bid submission closing (Online)	20.12.2024 at 11.30 a.m.
6	Techno-commercial bid opening (Online)	To be notified in due course
7	Techno-commercially qualified bidders' list uploading (Online)	
8	Price bid opening (Online)	

Sd/-

(S. K. Ambashta)

Chief Engineer


Estate Management Department

Memo No.: CE / EMD / 387(i-v)

Date: 12/11/2024

Copy to:

1. The Director (HR), WBSEDCL.
2. The AGM (HR&A), Corp. Communication.
- For publication of NIT in Press and in Company's website as per norms.
3. The Addl. Chief Engineer - I/ II, EMD.
4. The DGM F&A / HR&A, EMD.
5. Notice Board / Case file / Office copy.

 12.11.2024
Chief Engineer
Estate Management Department